

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as r

Name of smaller authority: COULSTON PARISH COUNCIL

County area (local councils and parish meetings only): WILTSHIRE

Financial year ending 31 March 20xx

Prepared by (Name and Role): TEKLA HICKS, PARISH CLERK & RFO

Date: 01/04/2024

	£	£
Balance per bank statements as at 31/3/24:		
account 1	5,890.0	
[add more accounts if necessary]		
		5,890.0
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)		
[add more lines if necessary]	0.00	
		-
Add: any un-banked cash as at 31/3/24	-	
		-
Net balances as at 31/3/24 (Box 8)		5,890.0